

**MINUTES OF A BUDGET WORKSHOP/SPECIAL MEETING OF THE ZION CITY COUNCIL
HELD ON TUESDAY, MAY 29, 2007, AT 3:40 P.M. IN THE CITY COUNCIL CHAMBERS, CITY
HALL, ZION, ILLINOIS**

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Flammini, DeTienne, Taylor, Bennett and Mayor Harrison.

2007/08 BUDGET

Mayor Harrison stated the City's portion of the tax bill for all City of Zion taxpayers decreased with the exception of the pension fund, which is regulated by the Illinois Department of Insurance. The City is concentrating on maintaining expenses, while looking for revenue sources, in order to reduce the overall shortfall.

Larry Pannell stated departmental changes have been submitted to help offset the budget deficit. Mr. Pannell recommended creating a Capital Needs Fund, which would fund capital items, and a Capital Projects Fund, which would fund facility improvements. Commissioner Taylor noted concerns regarding Mr. Pannell's suggestion to create a Capital Projects Fund, and how this will affect new projects. Mr. Pannell stated this is an attempt to better plan for future projects and their funding. Mr. Pannell also recommended revising the Purchasing Policy, wherein anything over \$1,000 to \$5,000 would have to be approved by Finance, and anything over \$5,000 would have to be approved by Council.

Recommended budget changes were discussed as follows:

Public Affairs/Legislative

10-01-1-02-290, Contingent:

- Eliminating Management Recognition, \$27,000,
- Changing miscellaneous balance from \$8,000 to \$12,000,
- Reducing overall line item from \$35,000 to \$12,000 – Budget Savings: \$23,000

10-01-2-02-295, Special Events:

- Eliminating Various City Sponsored Events, \$5,000,
- Reducing overall line item from \$23,000 to \$18,000 – Budget Savings: \$5,000

10-01-1-03-540, Office Supplies:

- Eliminating replacement furniture for Deputy Clerk, \$1,600 and
- Replacement furniture for Clerk, \$2,500,
- Reducing overall line item from \$12,000 to \$7,900 – Budget Savings: \$4,100

Public Affairs/Legal

10-01-2-02-150, Legal Fees:

- Reducing line item from \$240,000 to \$200,000 – Budget Savings: \$40,000

Police

CALEA line items:

- Eliminating all CALEA expenses – Budget Savings: approximately \$37,000

10-03-1-01-030, Community Service Officer:

- Reducing Comm. Service Officers from \$152,910 to \$145,000,
- Reducing overall line item from \$234,427 to \$226,517 - Budget Savings: \$7,910

10-03-1-01-040, CSO Overtime:

- Eliminating CSO overtime, \$2,610 – Budget Savings: \$2,610

10-03-1-02-142, CLEAC:

Eliminating Admin Costs for City of Miracles, \$600,
Reducing City of Miracles from \$3,687 to \$2,000,
Reducing overall line item from \$18,667 to \$16,380 – Budget Savings: \$2,287

10-03-1-03-361, Firearms Certification Costs:

Eliminating Lake County Range, \$3,600,
Reducing overall line item from \$15,236 to \$11,636 – Budget Savings: \$3,600

10-03-1-03-550, Computer Equipment:

Reducing replacement computers from \$10,500 to \$5,500,
Eliminating replacement computer for CALEA, \$1,500,
Reducing overall line item from \$19,415 to \$12,915 – Budget Savings: \$6,500

10-03-1-03-690, Miscellaneous:

Eliminating SWAT ballistic body bunker, \$7,580,
Reducing overall line item from \$13,580 to \$6,000 – Budget Savings: \$7,580

10-03-1-04-740, Office:

Eliminating typewriter maintenance, \$1,000,
Reducing overall line item from \$5,800 to \$4,800 – Budget Savings: \$1,000

10-03-1-04-800, Building and Grounds:

Eliminating new carpet in Lieutenant offices, \$4,000,
Reducing painting from \$3,500 to \$1,000,
Eliminating desks for Detective Bureau, \$3,000,
Reducing Jewell Electric from \$6,000 to \$3,000,
Reducing overall line item from \$65,300 to \$52,800 – Budget Savings: \$12,500

Public Works

10-04-1-02-110, Consultant:

Eliminating PW site design, \$20,000,
Reducing overall line item from \$33,500 to \$13,500 – Budget Savings: \$20,000

10-04-1-02-112, Legal Fees:

Reducing line item from \$8,000 to \$3,500 – Budget Savings: \$4,500

10-04-1-02-240, Travel & Conference:

Eliminating onpatrol Harley training, \$2,011,
Reducing overall line item from \$8,144 to \$6,133 – Budget Savings: \$2,011

Fire/Rescue

Chief LaBelle stated he will need to maintain an expense of \$11,000 to \$12,000 in his proposed capital budget for electrical wiring repairs, as deteriorated wiring at Station #2 has just failed.

14-00-1-02-340, Public Education:

Reducing public education from \$10,100 to \$3,300,
Reducing citizen CPR materials and miscellaneous from \$5,000 to \$3,500,
Reducing overall line item from \$15,100 to \$6,800 – Budget Savings: \$8,300

14-00-1-03-690, Miscellaneous:

Reducing overall line item from \$6,800 to \$1,500 – Budget Savings: \$5,300

Festival of Lights

Commissioner Bennett stated this budget should be reduced. It was agreed to reduce the promotional, advertising budget for Cable TV production and radio ads. Mayor Harrison stated he would talk to the Festival of Lights members.

Revenue

10-00-3-00-630, Traffic Fines:

Commissioner Taylor questioned why this line item was reduced to \$99,950, given the additional patrol officers. Commissioner DeTienne agreed this line item should not be reduced.

10-00-2-00-623, Permits:

Commissioner Taylor questioned why this line item was reduced to \$193,875. Ron Colangelo and Delaine Rogers will review this item and increase if necessary.

10-00-6-00-656, Public Works Charges:

Commissioner Taylor questioned why this line item was reduced to \$9,000. Ron Colangelo stated he would review and increase if necessary.

20-00-1-00-659, TIF District #1 Miscellaneous:

Add \$37,467 from approved Lake County Brownfield Grant

At this time the proposed, amended budget does not include any capital requests. Commissioner Taylor stated there is a need for the squad cars and the Public Works vehicle. Commissioner Taylor stated departments should not replace any furniture, unless it is absolutely necessary. Mayor Harrison stated departments should only make capital purchases when revenue becomes available to fund those purchases.

BUDGET WORKSHOP

The Council agreed to hold another Budget Workshop/Special Meeting on Tuesday, June 5, 2007 at 3:30 P.M.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Taylor, seconded by Commissioner DeTienne and unanimously approved the meeting be adjourned at 6:31 p.m. Motion carried.

City Clerk

Approved June 5, 2007